

## RECORD OF PROCEEDINGS

### Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

September 1, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Sheriff's Liaison Lt. Reid, and Attorney Rob Butler was present in the absents of Law Director Miller. Law Director Miller, Superintendent Kellums, Parks/Recreation Director McKeown were excused.

**Communications Report** – Chief Jetter advised the Board of Trustees of the possibility of combining Hamilton County Communications Center with the City of Cincinnati. The Chief also requested this item be tabled until the September 15<sup>th</sup> meeting. The Trustees approved this request.

**Turn Out Gear Request Capital Purchase** – A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the purchase of turn out gear at a cost of \$21,172.60. Vote: All Aye. Chief Jetter explained that this represents a savings of \$9,512.00 by purchasing through the Northeast Fire Collaborative.

**Ladder Testing** – A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve annual ladder testing at a cost of \$1,457.80. Vote: All Aye. Chief Jetter also stated a savings of approximately \$400.00 through the Collaborative.

**Fire and EMS Invoices and Purchase Order Requests** – The Fire and EMS invoices and purchase requests were approved as submitted.

**Sheriff's Explorer Program – Training Aids** – Mr. Molloy presented requests for training equipment and safety vests for the Sheriff's Explorer Program in appreciation of their assistance at the annual Festival and Fire Station #93 Dedication. The total amount is \$635.85. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this expenditure. Vote: All Aye.

**Cincinnati United Contractors – Station #93** – There was a general discussion of the new Fire Station #93 and payment requests received from Cincinnati United Contractors (CUC). Rob Butler will contact CUC for a letter for substantial completion and lien releases as required in the contract.

**NPDES-NOI** – Mr. Molloy presented the National Pollutant Discharge Elimination System – notice of intent to be signed by Trustee president Tom Weidman.

**Duke Energy Easement** – Mr. Molloy presented the easement agreement from Duke Energy for electric service at the Fire Station #93/Schuler Sports Complex to be signed by Trustees Weidman and Bishop.

**Website** – Mr. Bishop discussed the E-gov link and stressed that all inquires are to be addressed in a timely fashion.

**Montgomery Road Signal System** – Mr. Kent advised all present of serious traffic backups on Montgomery Road since the left turn movements were altered by the Ohio Department of Transportation. The Trustees directed Mr. Molloy to contact TEC Engineering for possible solutions.

**Hosbrook Access Road** – Mr. Bickford advised the Trustees of on-going planning, engineering, and coordination for proposed improvements to Hosbrook Road and the Township access road.

**Nuisance Properties** – Mr. Bickford presented 3661 Glengary Avenue as a nuisance property.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 3661 Glengary Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.  
Resolution No. 2009-110 passed this 1<sup>st</sup> day of September, 2009.

**Lancaster Avenue Parking Restrictions** – Mr. Molloy advised the Trustees that a resolution has been prepared by the Law Director for parking restrictions on Lancaster Avenue. The Trustees requested that this item be placed on the September 3<sup>rd</sup> agenda for consideration at that time.

**Sheriff’s Update** – Lt. Reid advised the Trustees that he has been accepted into the D.A. R. E. training session scheduled for September 28<sup>th</sup> through October 9<sup>th</sup> at the Ohio Peace Officer Training Academy.

**Roof Repair-Motion to Advertise** – A motion was made by Mr. Bishop, seconded by Mr. Kent, to advertise for roof repairs to the administration and maintenance buildings. Vote: All Aye.

**Purchase Orders Over \$2,500.00** – Mr. Molloy presented the following purchase orders for consideration:

Office Furniture Source	Community Room Tables	\$ 2,926.00
Office Furniture Source	Community Room Chairs (State Bid)	\$27,695.00
Hightech Signs	Schuler Sports Complex Sign	\$ 2,500.00
Frank Gates Service Co.	Workers Comp. Service Contract	\$ 7,500.00

Mr. Bishop made a motion to approve these purchase orders, seconded by Mr. Kent.  
Vote: All Aye.

**Schedule** – Mr. Molloy presented the schedule of events.

**Executive Session – Property Acquisition and Personnel-Employment** - A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss property acquisition and personnel-employment.

Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:29 am.

The executive session adjourned at 11:18 am.

The Trustees returned from executive session and directed Mr. Molloy to contact Warren Ritchie for the purpose of property acquisition.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.

Vote: All Aye. The meeting adjourned at 11:20 am.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Richard C. Kent, Trustee

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Robert C. Porter III, Fiscal Officer

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Rob Molloy, Administrator